



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1st	Month April	Year 2005		Day 31st	Month March	Year 2006

Reference and administration details

Charity name	Age Concern Okehampton and Torrington	
Other names charity is known by	ACOT	
Registered charity number (if any)	1011780	
Charity's principal address	2 Crediton Road	
	Okehampton	
Postcode	EX20 1LU	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Hammond	Chair		
2	Graham Reynolds	Finance Advisor		
3	Janeene Nicholas			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Reverend Barrie Duke

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Appointed by annual general meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

Those promoted by the Age Concern Federation and the Good Governance Code for the Voluntary and Community sector.

The charity is lead by the Board of Trustees and managed on a day by day basis by the Chief Officer.
The charity is a member of the Age Concern Federation.

The charity works in collaboration with a number of charities and West Devon Borough Council.

The trustees annually review the major risks in running the charity; recording both these and the actions to be undertaken.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Organisation shall be to promote the relief of elderly people in any manner which now is or hereafter may be deemed by law to be charitable in and around the Districts of Okehampton & Torridge (hereinafter called 'the area of benefit').

Summary of the main activities in relation to these objects

Providing:

1. Information and Advice
2. Computer support
3. Mentoring

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

The charity is not a grant-making body

All funds are deposited in high-yielding accounts.

The charity is lead and run by volunteers.

Achievements and performance

Summary of the main achievements of the charity during the year

1. The Information and Advice service completed the computerisation of its operation.
2. The computer support service helped over 50 older people with installing, connecting online and giving taster and training sessions.

The cyber cafe was upgraded with a server to create a local network and support a new Web site.

The Exhibition week in the autumn attracted more volunteers and users for computer support.

3. The Moving Home project helped a number of older people move into sheltered housing and to apply for a grant from the council.
4. We continued to work with Age Concern England in the formation of the new Heyday organisation which will bring a voice and many benefits to those aged 50+. Heyday will be launched in early summer 2006.
5. We continued to work with the Age Concern Federation representing the views of Age Concern groups with the national campaign strategy.

Financial review

Brief statement of the charity's policy on reserves

The Reserve policy aims to provide sufficient funds to run the charity for a period of one year covering basic revenue costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The charity raised approximately 50% of its income from grants and 50% from donated income.

The expenditure has been focused on raising the profile of the organisation and supporting its three core activities

The funds are held by the Charities Aid Foundation Bank.

Other optional information

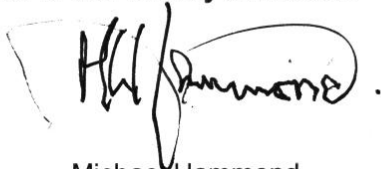
The charity is planning to complete its refurbishment of its computer network, and centre during 2006. We aim to encourage more trustees to join the organisation and complete their induction and training during the year

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael Hammond

Barrie Duke

Position

Chair

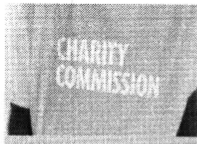
Secretary [non-trustee]

(eg secretary, chair, etc)

Date

25th July 2006

25th July 2006



Independent examiner's report on the accounts

Report to the trustees/
members of

Charity Name
Age Concern Okehampton and Torridge

On accounts for the year
ended

31 March 2006

Charity no (if any) 1011780

Set out on pages

1 and 2 of the attached receipts and payments account

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 43 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent
examiner's statement

In the course of my examination, no matter has come to my attention (~~other than that disclosed below~~ *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15/9/06.

Name:

Nigel Keith Wayne

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

15a East Street

Okehampton

Devon

EX20 1AS

Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None





Charity Name	No (if any)
Age Concern Okehampton & Torridge	1011780

Receipts and payments accounts

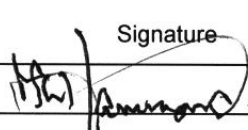
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For the period from	Period start date	To	Period end date
	01/04/2005		31/03/2006

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Gifts & Donations	309	500	-	809	2,967
Grants	6,400	-	-	6,400	1,775
Re-imbursed expenses	1,128	-	-	1,128	1,672
Fees for charitable services	1,525	-	-	1,525	1,500
Interest	283	-	-	283	554
Sales of Donated Goods	1,526	-	-	1,526	47
Other income	-	-	-	-	140
	-	-	-	-	-
Sub total	11,171	500	-	11,671	8,655
A2 Asset and investment sales, etc.	-	-	-	-	-
Total receipts	11,170.59	500	-	11,671	8,655
A3 Payments					
Wages & Salaries	2,607	-	-	2,607	16,220
Property Costs incl Insurance	1,024	-	-	1,024	715
Transport and Travel	1,233	500	-	1,733	2,121
Computer & Telephones	697	-	-	697	2,613
Office Supplies	278	-	-	278	498
Training	-	-	-	-	603
Costs of services provided	116	-	-	116	136
Professional Fees	-	-	-	-	1,058
Sundry Expenses	203	-	-	203	161
Expenses of volunteers	815	-	-	815	16
Sub total	6,973	500	-	7,473	24,141
A4 Asset and investment purchases, etc.	3,265	-	-	3,265	-
Total payments	10,238	500	-	10,738	24,141
Net of receipts/(payments)	932	-	-	932	15,486
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,846	-	-	6,846	22,332
Cash funds this year end	7,778	-	-	7,778	6,846

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	3,450	-	-
	Bank Deposit Account	4,326	-	-
	Petty Cash	2	-	-
	Total cash funds	7,778	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
	Amounts owed for services rendered	1,446	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment	Unrestricted	-	-
	Office Equipment	Unrestricted	-	-
	Office Furniture	Unrestricted	-	-
	Office Equipment	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Amounts owed for supplies & services	Unrestricted	889	
	Accountancy	Unrestricted	600	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			M. HAMMOND	15/9/06